micm property

Direct Debit Request Form
Property Management

Request and Authority to Debit the account named below
and pay to Melbourne Inner City Management Pty. Ltd. A.B.N. 39 060 312 012
of 178 City Road, Southbank, Victoria, 3006

Request and Authority to debit	Lease Holders Surname or Company Name _____ Lease Holders Given Names or ACN/ARBN _____("you") Request and authorise Melbourne Inner City Management Pty.Ltd. User ID. No. 103600 to arrange for any amount Melbourne Inner City Management Pty. Ltd. May debit or charge you to be debited through the Bulk Electronic Clearing System from an account held at the financial institution identified below subject to the terms and conditions of the Direct Debit Request Service Agreement [and any further instructions provided below].
Insert the name and address of financial institution at which account is held	Financial Institution Name _____ Address _____
Insert details of account to be debited	Name/s of account holder/s _____ BSB Number |____|____|____| - |____|____|____| Account Number |___|___|___|___|___|___|___|___|___|
Acknowledgement	By signing this Direct Debit Request you acknowledge the following terms and conditions: • Having read and understood the terms and conditions governing the debit arrangements between you and Melbourne Inner City Management Pty. Ltd. as set out in this Request and in your Direct Debit Request Service Agreement. • **The Direct Debit will be deducted 3 days prior to the rental due date.** • It is your responsibility to ensure the bank account information supplied to us is correct by checking it against a recent statement from your Financial Institution. Direct Debiting is not available on all bank accounts & a dishonour fee of $40.00 applies to each unsuccessful debit. In addition, your banking institution may also charge a dishonour fee. • Upon the notification of a Rental Increase in accordance with the Residential Tenancies Act 1997, the Debit will increase to the amount specified, and authorise Melbourne Inner City Management Pty. Ltd to adjust the Monthly debit amount accordingly.
Monthly amount to be debited	The monthly amount to be debited is: $|___|___|___|___| - |___|___|_____ Monthly Rental (amount in words) Direct Debit to commence: _____/_____/_____
Insert your signature and rental property address	Account Holder/s Signature _____ (If signing for a company, sign and print full name and capacity for signing eg. Director) Rental Property Address _____ Date _____/_____/_____

You consent to us disclosing the information in this form to persons outside the Central Equity Group solely for the purposes of assessing this request. We will endeavour to maintain the confidentiality of all information provided in this form. For more information about out privacy policy, please refer to the privacy statement at www.micm.com.au