

DIRECT DEBIT REQUEST FORM

M I C M

Request and Authority to Debit the account named below and pay to
Melbourne Inner City Management Pty. Ltd. A.B.N. 39 060 312 012
of 178 City Road, Southbank, Victoria 3006

1 Request and Authority to debit

Lease Holder's Surname or Company Name

Lease Holder's Given Name or CAN/ABN

Request and authorise Melbourne Inner City Management Pty. Ltd. User ID. No. 103600 to arrange for any amount Melbourne Inner City Management Pty. Ltd. may debit or charge you to be debited through the Bulk Electronic Clearing System from an account held at the financial institution identified below subject to the terms and conditions of the Direct Debit Request Service Agreement [and any further instructions provided below].

2 Insert the name and address of financial institution at which account is held

Financial Institution Name

Address

3 Insert details of account to be debited

Name(s) of Account Holder(s)

BSB Number

Account Number

4 Monthly amount to be debited

The monthly amount to be debited is

Monthly Rental

(Amount in words)

Direct Debit to commence

5 Acknowledgement

By signing this Direct Debit Request you acknowledge the following terms and conditions:

- Having read and understood the terms and conditions governing the debit arrangements between you and Melbourne Inner City Management Pty. Ltd. as set out in this Request and in your Direct Debit Request Service Agreement.
- **The Direct Debit will be deducted 3 days prior to the rental due date.**
- It is your responsibility to ensure the bank account information supplied to us is correct by checking it against a recent statement from your Financial Institution. Direct Debiting is not available on all bank accounts upon the notification of a Rental Increase in accordance with the Residential Tenancies Act 1997, the Debit will increase to the amount specified, and authorise Melbourne Inner City Management Pty. Ltd to adjust the Monthly debit amount accordingly.

6 Insert your signature and rental property address

Account Holder(s)' Signature

(if signing for a company, sign and print full name and capacity for signing e.g. Director)

Rental Property Address

Date